

**Before filling out your application, please carefully review all requirements and the checklist below to help expedite the approval process. Applications must be submitted within 180 days from the date Oklahoma Natural Gas sets the meter.**

**For more information, please refer to Oklahoma Natural Gas tariff 1083, Residential Multi-Unit Distribution Extension Policy.**

**INCOMPLETE APPLICATIONS MAY BE DELAYED OR DENIED.**



## Email

Complete and email your application within 180 days of meter setting to:  
**[multifamily@oklahomanaturalgas.com](mailto:multifamily@oklahomanaturalgas.com)**

Cash inducements will be mailed approximately six to eight weeks after application approval, subject to availability of program funds.

### When submitting an application, make sure:

- You have an Oklahoma Natural Gas account
- You are submitting your application within 180 days from the date the meter was set by Oklahoma Natural Gas
- Each unit is individually metered
- Each unit contains a minimum of an installed natural gas furnace and natural gas water heater
- You have provided the serial number for each appliance installed
- All appliances are installed
- You have the proper invoices for gas piping, venting, and labor installation
- You have signed the "Acceptance of Terms" section of this application (Section 7)

## 1. Account and Customer Information

Builder Name: \_\_\_\_\_

Oklahoma Natural Gas Account Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(address check will be mailed)

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Email (preferred): \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_\_ Evening Phone: (\_\_\_\_) \_\_\_\_\_

|   |
|---|
| <br><br><p>CUSTOMER NAME</p> |
|---|

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Your account number is located on your bill. The application cannot be processed without this number present on this form.

## 2. Multifamily Installation Information

Multifamily Complex Name: \_\_\_\_\_

Total Number of Units: \_\_\_\_\_ Total Number of Units Receiving Cash Inducement: \_\_\_\_\_

Multifamily Installation Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Primary Site Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Builder Signature\*: \_\_\_\_\_ Date: \_\_\_\_\_

\*Builder signature and receipts required for payment (see Sections 4 and 7)

### 3. Appliance Information

Each unit contains a minimum of an installed natural gas furnace and natural gas water heater. Please include the appliance information listed below for each installed appliance per unit. If the number of installed appliances exceeds the allotted spaces provided on the form below, please print and submit additional forms with your completed application.

| Unit/Apt. Number | Appliance Type | Manufacturer | Model Number | Serial Number | Purchase Date | Installation Date |
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Total Requested Reimbursement: \$ \_\_\_\_\_

## 4. Attach Proof of Purchase and Labor

**REQUIRED**

Please include an invoice and/or documentation to support the request for incudement for the gas piping, venting and labor installation. Oklahoma Natural Gas reserves the right to perform a site visit and audit the gas piping, venting and installation for appliances. Any applications missing this information will be delayed or denied.

**Proof of purchase must include the following:**

- Builder name, address, and phone number
- Installation location

## 5. Review and Submit Your Application



**Email:** Complete and email your application within 180 days of meter setting to: multifamily@oklahomanaturalgas.com

Cash inducements will be mailed approximately six to eight weeks after application approval, subject to availability of program funds.

## 6. Terms and Conditions

As you decide whether to participate in Oklahoma Natural Gas' Multifamily Program, please review the following terms and conditions. By submitting an application, you agree to abide by these terms and conditions:

1. All multifamily units must be individually metered and each unit must contain a minimum of an installed natural gas furnace and natural gas water heater. Appliances must be installed and serial numbers are required for each appliance installed, per unit. Invoices for gas piping, venting, and labor installation are required. Applications must be submitted within 180 days from the date the meter was set by Oklahoma Natural Gas. Oklahoma Natural Gas reserves the right to perform a site visit and audit the gas piping, venting, and installation for appliances. Customers can still take advantage of the appliance rebate program that is administered by ONG Energy Efficiency.
2. Oklahoma Natural Gas is not responsible for any decision regarding the selection of equipment to qualify for cash inducement under our Multifamily Program. OKLAHOMA NATURAL GAS DOES NOT MAKE AND HEREBY DISCLAIMS ANY WARRANTY CONCERNING THE MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF ANY EQUIPMENT THE CUSTOMER SELECTS. The customer is responsible for the full cost and installation of any equipment.
3. Oklahoma Natural Gas is not responsible for any decision about which licensed and qualified contractor the customer selects to install the appliances. Oklahoma Natural Gas encourages its customers to carefully research and select an Oklahoma licensed plumber or heating, ventilation and air-conditioning (HVAC) contractor to install the natural gas equipment. Oklahoma Natural Gas is not responsible for any damage caused in connection with the equipment or the installation of the equipment, including but not limited to damage caused: (a) when a contractor enters a customer's premises or during installation, (b) by poor workmanship or (c) by failure to complete projects. Oklahoma Natural Gas will not intervene in any dispute between a customer and his or her selected contractor. Oklahoma Natural Gas also strongly encourages participating customers to be sure any installation conforms to all applicable codes, permit requirements and manufacturer installation recommendations and requirements. Oklahoma Natural Gas is not responsible for determining whether a customer's appliances are installed correctly or safely. In the event you believe an appliance is unsafe or you detect the odor associated with natural gas, you agree to immediately call 800-458-4251.
4. The Department of Energy and others provide information on projected energy savings for different types of appliances and installations. Oklahoma Natural Gas makes no representation or warranty concerning the accuracy of this information or whether the devices the customer selects will accomplish the projected energy and cost savings.
5. Oklahoma Natural Gas requires each applicant to present a completed application and is unable to process incomplete applications. Applications and additional information are available at [www.OklahomaNaturalGas.com/rebates](http://www.OklahomaNaturalGas.com/rebates). Oklahoma Natural Gas reserves the right to verify all information provided. Oklahoma Natural Gas issues inducements in the form of checks, not utility credits. Inducement checks will be mailed approximately six to eight weeks after approval, subject to availability of program funds.
6. This program is available to any Oklahoma Natural Gas current or prospective customer. Inducements are only available to active customers of Oklahoma Natural Gas in an individually metered multifamily unit. Only qualified natural gas equipment will be considered for an inducement. Oklahoma Natural Gas encourages each customer to review all program eligibility and requirements.
7. Completed applications will be reviewed and processed by Oklahoma Natural Gas on a first-come, first-served basis until program funds are depleted. Inducement amounts are determined under Tariff 1083, Residential Multi-Unit Distribution Extension Policy, per unit. Inducement amounts are subject to change. Inducement funds are limited. Funding guidelines for these programs may be changed or discontinued at any time without notice. Please check program website for updates at [www.OklahomaNaturalGas.com/rebates](http://www.OklahomaNaturalGas.com/rebates). As a further condition to receiving a cash inducement, applicant agrees to allow Oklahoma Natural Gas' designated representative to enter applicant's premises to verify installation. Applicant agrees that the purpose of this visit is not to assess the adequacy or safety of installation, but merely to verify that qualifying equipment has been installed.
8. This Agreement constitutes and represents the complete and entire agreement between the customer and Oklahoma Natural Gas with respect to the subject matter contained herein, and supersedes any prior and contemporaneous agreements, arrangements and understandings of the Parties, whether written or oral, which are hereby terminated and of no further force and effect. The terms of this Agreement may not be altered, modified or supplemented except by a writing signed by each of the Parties.
9. For more information, please refer to Oklahoma Natural Gas tariff 1083, Residential Multi-Unit Distribution Extension Policy.

## 7. Acceptance of Terms

**REQUIRED**

I hereby certify that all information is accurate, including claims of customer and equipment information. My signature below indicates I have read, understand and agree to all terms and conditions on this application and acknowledge that Oklahoma Natural Gas may verify all the information provided.

**APPLICANT SIGNATURE REQUIRED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## 8. Internal Use Only

**REQUIRED**

**PROJECT MANAGER:** \_\_\_\_\_

**CD SUPERVISOR:** \_\_\_\_\_